

1. Log into your HireWire account

**Under Professional Presentations Tab,** 2. on your dashboard click your name.



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3. Click on QR Code size

It will open in a new tab

× 🗊 👍 🛛 Sign In **Right Click** save image as... Right click tab and save in My Pictures folder or save picture as...



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4.



## Placing your QR Code in a Resume

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- 5. Open resume document
- 6. Triple click at top of document to open Header

7. Insert picture



Make your QR Code smaller (about ½ inch)

8. and reduce the white space around the actual code, move to right corner



Choose "Wrap Text" "Tight" until you have it placed where you

- 9. would like it. Once the QR Code is in the location of your choice choose "Behind Text"
- 10. Save document and upload to you HireWire Professional Presentation



